

STF Awards 2018



About the STF Awards

The STF Awards are aimed at showcasing examples of innovation and best practice in work-based training in Scotland.

There are categories for candidates, training providers and employers.

Do you have a good story that you want to share?



Applications

Applications are welcomed from all organisations – you do not need to be a member of STF. A list of the **eight** categories is given below – along with guidance on the type of information that the Judging Panel will be looking for in each category.

Simply choose the category that you wish to apply for and complete the Application Form (which can be downloaded at: www.stf.org.uk/stf-awards-2018). There are four questions for each category, with a maximum of 250 words for each question. You may apply for more than one category – please complete a separate application form for each entry.

Completed applications forms should be emailed to: lynsay.bryce@stf.org.uk The closing date for applications is **Friday 3 August 2018** (4.00pm).

Judging process

An independent Judging Panel will review all applications. Finalists will be announced on Friday 17 August 2018.

Award Ceremony

The winners of the STF Awards 2018 will be announced at a special evening Award Ceremony during the STF Annual Conference on Tuesday 25 September 2018 at Crieff Hydro.

The Award Ceremony will be hosted by Stephen Jardine and Judith Ralston.



More information

Application Forms and more details are available on the STF web site www.stf.org.uk/stf-awards-2018 . If you have a specific query, please contact Lynsay Bryce on 0131 339 9461, email: lynsay.bryce@stf.org.uk

Award Category 1: Employability Fund Achiever of the Year

This category is open to employability candidates who have undertaken at least 50% of their programme or have completed the programme within the last 12 months.

The Judging Panel is looking for evidence of how the individual is committed to their personal development and progression, their outstanding contribution to the workplace and examples of how they exceed expectations.

Applications should be based on the following four questions:

1. What makes the candidate stand out from all others on the same or similar programmes?
2. How do their personal achievements make them exceptional?
3. What barriers has the candidate had to overcome to achieve success?
4. In what way has the candidate made an exceptional contribution to the workplace?

Award Category 2: Apprentice of the Year

This category is open to apprentices who have completed at least 50% of their apprenticeship or have completed the programme within the last 12 months.

The Judging Panel is looking for evidence of how the individual is committed to their personal development and progression, their outstanding contribution to the workplace and examples of how they exceed expectations.

Applications should be based on the following four questions:

1. To what extent has the apprenticeship programme impacted on the apprentice's career and contributed to achieving their ambition and goals?
2. To what extent has the apprentice demonstrated commitment to their own personal development and progression through learning?
3. In what ways has the apprentice exceeded the expectations of their employer?
4. In what ways has the apprentice made an outstanding contribution to workplace?

Award Category 3: Success in Partnership

The Judging Panel is looking for evidence of how the training provider – through partnership activity – has produced measurable improvements and enhanced the learner experience.

Entries will be judged on evidence of collaboration between the provider and an external company which shares the planning and the decision-making process and which demonstrates measurable outcomes and sustainability.

Applications should be based on the following four questions:

1. To what extent does the partnership demonstrate tangible benefits to both/all organisations?
2. To what extent does the partnership demonstrate shared objectives?
3. To what extent does the partnership demonstrate added value for all parties?
4. To what extent does the partnership demonstrate a more effective use of resources?

Award Category 4: Provider of Quality Training

The Judging Panel is looking for evidence that the training provider empowers its trainers with the correct skills and knowledge to deliver excellent provision.

Entries will be judged on evidence of how the provider ensures its employees have current and relevant technical and subject knowledge to enhance the learners' experience and better serve the needs of learners and employers.

Applications should be based on the following four questions:

1. To what extent does the provider demonstrate a commitment to investing in its trainers and updating their skills and knowledge?
2. To what extent does the provider demonstrate that it has systems in place to ensure that learning resources are adequate and appropriate?
3. To what extent does the provider demonstrate that it designs and develops programmes in line with the needs of the employers that it serves?
4. To what extent does the provider demonstrate that it evaluates and is achieving the desired outcomes?

Award Category 5: Innovation in Training

The Judging Panel is looking for evidence that the training provider uses innovative ideas to design, develop, and deliver training by introducing dynamic and inventive processes.

Entries will be judged on evidence of how the provider has enhanced its training provision using forward thinking processes and practices which promote a competitive edge.

Applications should be based on the following four questions:

1. How has the provider demonstrated its innovative approach to the design and development of training programmes?
2. What new methods in the delivery of training has the provider demonstrated?
3. How has the provider demonstrated that its forward-thinking approach has made a difference?
4. To what extent does the provider demonstrate innovation, sustainability and benefit to the industry?

Award Category 6: Small / Medium Employer of the Year (0 - 249 Employees)

The Judging Panel is looking for evidence of how an employer is an outstanding ambassador of workforce development.

Entries will be judged on evidence of how the employer has demonstrated and maintained its commitment to staff development programmes. Proof of a well-structured, well-managed training programme offered in-house or on site, along with evidence of good understanding of working practices and developments should be provided.

Applications should be based on the following four questions:

1. How does the employer demonstrate its commitment to the development of its workforce?
2. How does the learning activity undertaken add value to the organisation and the industry?
3. To what extent does the employer recognise achievement and facilitate career progression?
4. To what extent does the employer measure employee satisfaction and how they drive forward future policy development?

Award Category 7: Large Employer of the Year (250+ Employees)

The Judging Panel is looking for evidence of how an employer is an outstanding ambassador of workforce development.

Entries will be judged on evidence of how the employer has demonstrated and maintained commitment to its staff development programmes. Proof of a well-structured, well-managed training programme offered in-house or on site, along with evidence of good understanding of working practices and developments should be provided.

Applications should be based on the following four questions:

1. How does the employer demonstrate its commitment to the development of its workforce?
2. How does the learning activity undertaken add value to the organisation and the industry?
3. To what extent does the employer recognise achievement and facilitate career progression?
4. To what extent does the employer measure employee satisfaction and how they drive forward the future policy development?

Award Category 8: STF Provider of the Year

The Judging Panel is looking for a training provider who demonstrates outstanding achievements in many aspects of the delivery of vocational education and training. Entries will be judged on evidence of commitment to the implementation of training arrangements with a strong client focus, evaluation of outcomes and client satisfaction, and the demonstration of continuous improvement and creativity.

Applications should be based on the following four questions:

1. How does the provider demonstrate a flexible approach and added value to employers?
2. To what extent does the provider demonstrate innovation and creativity?
3. To what extent does the provider demonstrate evaluation and continuous improvement?
4. To what extent does the provider demonstrate an on-going commitment to all aspects of the lifelong learning industry?

Need more information?

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Good luck!